



Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group

Meeting no 11

Date and time: 23rd October 2019 at 19:00.

Venue: Kelbrook and Sough Village Hall

Attendees:

Debbie Richardson (Chair), Audrey Wilson, Garry Wilson, Steve Petrovic, Christine Wheatley, Alan Wheatley

Apologies

Matthew Kennedy, Paul Maskell, Isabel Wood, Andrew Oliver, Linda Petrovic, Val Kimberley,

11.1 The previous minutes were approved. Proposed by G.Wilson and seconded by A. Wilson.

11.2 Actions from Minutes – see separate document on updated actions

11.3 Action 8.1 Surveying businesses has almost been completed. GW has managed to speak to a manager at the Old Stone Trough and will write this up.

11.4 Actions 8.3. GW to undertake the survey

11.5 Action 9.1 DR displayed 18 photographs as the Village Hall Art exhibition and attendees were invited to vote for their favourite photographs. At the end of the weekend, a winner was identified along with second and third place. Bottles of wine were awarded to two photographers.

11.6 Action 9.5 This is still outstanding

11.7 Review of Policies. G.Wilson and A. Wilson have drafted as a starting point for conversation a rationale for policy process and how the policies may be framed in relation to Pendle's existing policies. It was proposed that we use the voices of residents as supporting statements when drafting all village policies. Action 11.1 AW to distribute the rationale.

It may also be that some of our policies cover/incorporate other areas and factors for example our spatial plan may incorporate some of the village strategic gap issues we may wish to detail. In terms of housing, percentages may be used within our draft document. Supporting Green Spaces, Safeguarding important views/ housing and child play areas were all discussed with recommendations for inclusion in plans/policy. Further discussions and agreements are required.

11.8 Heritage policies Heritage Assets write up. Action 11.2 GW to complete this as soon as possible.

Character Areas. Once the character areas have been decided and agreed, we will arrange a further meeting with Pendle Council (Rosemary Lyons) for further advice and support. The potential area(s) may be a topic of discussion at our next meeting.

11.9 It was suggested that The Old Stone Trough and The Craven Heiffer be approached to see if we can leave a Tourist Information questionnaire at both establishments in order that we gain a more clear understanding of visitors' views of Kelbrook and Sough. Action 11.3 All members of the Steering Group to send suggested questions to DR.

11.10 Traffic. AW continues with the work on traffic through the villages. It is acknowledged that



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parking and speeding are major issues for the villages. There may be a case for engaging the police and the local authority in promoting the modification of calming measures.

- 11.11 Sough Park Toilets. Before the Parish council can consider taking over the toilets at Sough Park specific funding costs from Pendle Council is required. This currently appears to be a major stumbling block.
- 11.12 Housing Site Assessments. All the sites in the Pendle Development Plan have been assessed. GW has identified some clarifications for some of the criteria. A separate meeting will take place to update the assessments. Action 11.4 DR to circulate the date once the room has been booked.
- 11.13 Residents Update Meeting has been booked for 18th November 6.30- 8.30. Steering Group members can arrive at 6 pm to help set up seating and tables. The meeting will start at 6.30. DR will give a presentation which will include confirmation of the Village Plan, progress to date, and how residents can help with further progress. Other objectives of the meeting are to recruit relevant support for tasks outstanding including traffic survey, tourists survey, wildlife survey, housing design, list known beauty spots and views.
Action 11.5 DR will email an agenda to the Steering Group.
Action 11.6 DR to email those residents who expressed a wish to support, and will ask them to RSVP regarding their attendance. The email will also request them to bring others to the meeting who may be interested.
- 11.14 There being no other business, the meeting was closed.

Next Meeting – Wednesday 20th November at 7.00pm

A. Wilson, Secretary