

Instructions for recording Wildlife Sightings

There are 3 options for recording:

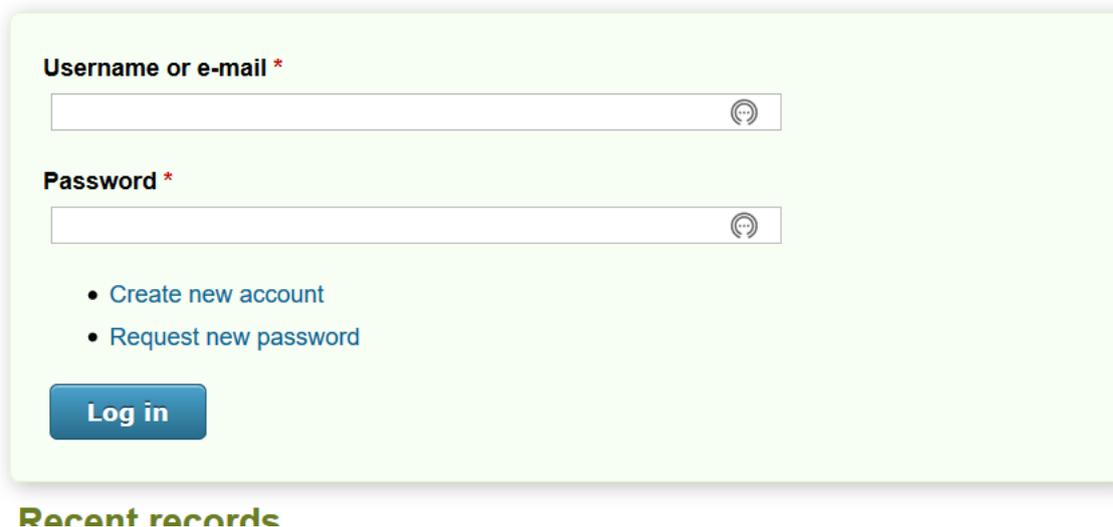
1. Use a web browser
2. Use the app on your phone
3. Send the information to Garry Wilson at garryandaudreywilson@gmail.com. The information required is - Date, Location, Species, photo if you have one, abundance if more than 1, adult/pre-adult or other, any identifiers

1. INSTRUCTIONS FOR WEB BROWSER

Access to the iRecord website will be available from the Parish Council website, <http://www.kelbrookandsoughparishcouncil.uk/>

Alternatively, use a web browser to go to <https://www.brc.ac.uk/irecord/>

When you first go to the website, you will see the following box



Click on 'Create new account' and a screen showing the following information will display

Username *

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password strength:

Password *

Confirm password *

Provide a password for the new account in both fields.

First name

User's first name

Last name *

User's last name

Under 16

Tick if you are under 16 years old?

Terms of Use

iRecord Terms and Conditions of Use

By using this website, you agree to these Terms and Conditions of Use. If you do not agree, please do not use the site.

1. When you use this website, you create and upload content - for instance, wildlife observations, photos of nature, your descriptions of it, and messages to the forums. By putting this information on the site, you are saying that:
 - (a) the content is yours, or you have the permission of the owner to agree to this usage, and
 - (b) you agree that the content can be used on this site, and
 - (c) you agree that your wildlife observations can be made publicly available for wider use.
2. Wildlife observations collected through this site will be stored securely at the Biological Records Centre and made available to experts for verification.
3. Verified observations will be made available via the NBN Atlas [formerly Gateway]. iRecord data will be collated alongside other data and made available via the NBN Atlas [Gateway] by the relevant national recording scheme, or will be provided directly via the NBN Atlas [Gateway] in a dataset administered by the Biological Records Centre and/or the relevant national recording scheme. If you do not want your observations to be made available in this way, please do not submit them.
4. Once verified records have been made available, their use will be governed by the NBN Atlas [Gateway] Terms and Conditions, e.g. use of the data for commercial purposes will not be allowed without written permission from the organisation administering the dataset.
5. Please do not submit records to this site that have already been submitted to a Vice County Recorder, Local Records Centre, National Recording Scheme or another online wildlife recording system.
6. Having submitted a record to this site, please do not submit it to other organisations or online recording schemes. It will be made available to local records centres,

conservation organisations, natural history societies and others with a legitimate interest in the data via the NBN Atlas [Gateway].

7. You may view wildlife records submitted to this website by other users, but you may not store them, republish them, exploit them for commercial or academic research purposes, or pass them on to any third party.
8. Your contact details will be held in a database at the Biological Records Centre and will only be used to contact you if there is a query about the verification of your wildlife observations.
9. Your contact details will not be passed on to any third parties without your permission.
10. Your name will be stored as part of the record and may be made publicly available via the NBN Atlas [Gateway] along with the species name, date and location of the record.
11. If you submit a record of a species that could be vulnerable to disturbance or persecution if the record is made publicly available, the record will be flagged as 'sensitive' and will not be made publicly available.

iRecord uses cookies to enhance site functionality, for example to remember the positions of maps and which data input values need to be remembered between usages of a screen. It also uses cookies for tracking but not for advertising or any other use. If you do not consent to these cookies being stored on your hard disk either disable cookies or do not sign up to use iRecord.

I agree with these terms. *

Once you have created an account, you will be able to log in to the irecord system.



DrDebbie500 >> My account Log out

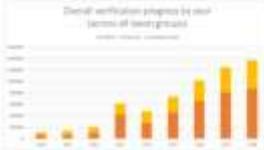
- Home
- Record
- Explore
- Activities
- Summarise
- Forum
- Help

Log in successful for DrDebbie500.

CEH's web servers will be effected by a maintenance power cut on Saturday 23 November between 9am and 3pm. Unfortunately this means that iRecord (along with other BRC-hosted websites and Indica data warehouses) will not be available during this time. Apologies for any inconvenience.

Welcome back Debbie.

Catch up with the latest news from BRC



The latest Biological Records Centre newsletter includes:

- recent iRecord developments
- news from the recording schemes
- trends in pollinating insects
- artificial intelligence and biological recording

Read the newsletter [here](#) and subscribe for future editions [here](#).



To record a sighting, click on the tab, **Record** (second from the left on the menu bar)

Click on the first option to **Enter a Casual Record**



DrDebbie500 >> My account Log out

- Home
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- Activities
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- Forum
- Help

Home > Record > Enter a casual record

Enter a casual record

Date:

Select the date of the record.

Recorder Name:

Please add the recorder's name, if it's not already shown, using the format "Surname, First name".

Species:

Enter the species name using * as a wildcard.

Certainty:

How certain of the identification are you?

Quantity:

Please enter an indication of the abundance.

Sex:

Please indicate the sex of the organism, if recorded.

Stage:

Please indicate the life stage of the organism, if recorded.

Identified By:

If anyone helped with the identification please enter their name here.

Photos



Sensitivity

Is the record sensitive?

Blur record to:

This is the post code that the record will be shown at for public viewing.

Location:

Provide the name of the site. Ideally using one that is recognisable from an OS map. Do not enter a postal address as the information and provider will be visible to others.

Enter a spatial reference:

Or search for a place on the map:

Or simply click on your rough position on the map.

Habitat:

Comment:



You can add a photo and identify the position where it was sited on a map.

Submit the entry and it will be submitted to iRecord

2. INSTRUCTIONS FOR PHONE APP

Go the App Store on your phone and search for iRecord. iRecord has a logo of a green circle and insect in green

Once installed, you can add species and save them. You can then connect to iRecord and send the data in.