

**SUMMONS to a meeting of Kelbrook and Sough Parish Council to be held on Wednesday 4<sup>th</sup> September 2019 at 7.00pm in Kelbrook and Sough Village Hall**

**AGENDA**

**1. Welcome**

The Chairman Cllr. Durance welcomes all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

To record, accept or otherwise, attendance, apologies for absence and non-attendance.

**3. Declarations of Interest/s**

Members are reminded of the legal requirements concerning the declaration of interests:

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

**4. Public**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes. Any questions for council to be sent via post/email to the clerk a week before the meeting please.

**5. Planning**

**Town and Country Planning Act 1990 APPLICATION: 19/0406/OUT**

**PROPOSAL: Outline: Erection of a single detached dwelling (Access and Layout only).**

**AT: Craven Game Farm Harden Road Kelbrook**

**FOR: Alison Akrigg**

**CONSULTATION Deadline: Please send me your comments by: 12th September 2019 (Comments on this application were previously submitted)**

**Town and Country Planning Act 1990 APPLICATION: 19/0553/HHO**

**PROPOSAL: Full: Erection of a single storey front extension forming a porch and erection of a single storey rear extension. AT: 14 Waterloo Road Kelbrook Barnoldswick**

**FOR: Mr Geoffrey Fitzgerald-Lombard**

**CONSULTATION Deadline: Please send me your comments by: 3rd September 2019 (Comments submitted)**

**Applications**

**Delegated List**

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

**6. Police business**

To report on and forward any issues of concern to the local police team.

**7. Minutes**

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday

7<sup>th</sup> August at 7.00pm.

**8. Update of ongoing issues from previous minutes**

Verbal update from clerk & councillors on any issues ongoing from previous minutes.

**9. Update of issues from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

**10. Finance**

**To consider approve or otherwise the following:** Bills presented for payment:

<b>Chq No</b>	<b>Payee</b>	<b>Details</b>	<b>Total Amount</b>	<b>VAT</b>	<b>TBCK</b>	<b>Jeffreys</b>	<b>August</b>				
Salary	£134.47	£0.00	TBCHMRCPAYE	£26.89	£0.00	TBCK	Kelbrook Village Hall Room Hire - NHP	£66.00	£0.00	TBC	Pendle
Leisure Trust Sponsorship	£120.00	£0.00	TBC	Pendle Borough Council Annual Playground Inspection	£69.60	£11.60					

**11. Communication**

Standing item.

**12. Play Area**

Standing item.

**13. Lengthsman Report**

Standing item.

**14. Neighbourhood Plan**

Standing item.

**15. Adoption of control documents**

Council to review and approve the adoption of the control documents, as previously circulated.

**16. Correspondence.**

Any correspondence will have been circulated to all councillors prior to the meeting. Any recently received will be held by the Clerk.

**Date & Time of next full meeting**

The next meeting will be held on Wednesday 2<sup>nd</sup> October 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 28<sup>th</sup> August 2019

Clerk: K Jeffreys