

**Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 5th June 2019 at 7.00pm
in Kelbrook and Sough Village Hall**

1. Welcome

The Chairman: Cllr. Durance welcomed all to the meeting and introduced the new clerk.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Durance, M Goldthorpe, G Wilson, K Jeffreys – Clerk to the council.

Apologies from Cllrs: P Maskell, R Carroll.

3. Declarations of Interest/s

G Wilson – payment under finance.

4. Public

No members of the public present.

5. Planning

Applications

Town and Country Planning Act 1990

Application 19/0311/FUL

PROPOSAL: FULL Erection of single storey workshop extension (Floor Area 208 sq m) (Use class B2)

AT: Groundworks and Construction, Kelbrook Business Park, Colne Road, Kelbrook, Lancashire BB18 6SW

FOR: AM Bowden Groundworks & Construction

CONSULTATION Deadline: Please send me your comments by: 14 June 2019

Resolved: No Objections – Clerk to report this to the planning officer at Pendle Borough Council.

Proposed GW

Seconded MG

Unanimous

Delegated List – None received.

6. Police business

Issues of concern to the local police team. - None present and nothing to take forward.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 8th May 2019 at 7.00pm.

Proposed GW

Seconded MG

Unanimous: that these minutes are accepted and approved as above

The minutes were signed on the final page and initialled on all other pages by Cllr Durance

Resolved: That the clerk enter these into the permanent record of full council

8. Update of ongoing issues from previous minutes

Nothing to report.

9. Update of issues from any other meetings attended

Updates from the West Craven Committee meeting held on the 4th June from Cllr Goldthorpe:

A review of open space areas in Pendle took place and the open space audit 2019 was discussed, with the following outcomes:

- ☐ Open space in Pendle has been over-estimated in the past, it is more precise now.
- ☐ The main objective is to transfer or dispose of land and assets to generate receipts and income.
- ☐ Values of property-based assets are listed, for example, the Sough Park changing room is valued at £48,000.00 and the Bowls Pavilion at £29,000.00.

10. Finance

Noted: receipt of 2018/20 precept of £15,000

To consider approve or otherwise the following: Bills presented for payment:

Chq No	Payee	Details	Amount £ VAT Inc	VAT
22122	PC: Kelbrook and Sough Village Hall	Rent May-Dec 2019	176	0
22122	Neighbourhood Plan: Kelbrook and Sough Village Hall	Rent May-Dec 2019	176	0
22121	Zurich	Insurance: agreed by email	224.48	26.94
22123	Lengths man Fees		53.20	0
22124	Garry Wilson	Reimbursement	25	0
22125	Salterforth nurseries		88.33	17.67

Bills presented for payment (with additions) accepted.

Proposed MG

Seconded GW

Unanimous

11. Communication

The website hosting bill is expected, Cllr Durance will make contact to confirm this.

There was a discussion regarding the website and a requirement for updating the existing platform. This has been delegated to Cllr Durance and Cllr Wilson to organise, with an allocated expenditure of £1000.00.

It was agreed that Cllr Durance will speak to the members of Kelbrook village hall to request that we can use their address as a care of postal address.

12. Play Area

Nothing to report.

13. Lengths man Report

There was a discussion regarding what action to take with an area of land in Kelbrook, the ownership of this needs to be confirmed before any plans can be made. Cllr Durance to bring this information back to council.

Tasks for the lengths man discussed:

- ☐ Tidying of bee garden.
- ☐ Add barriers.
- ☐ Remove bench.
- ☐ Remove concrete.
- ☐ Add two small benches.
- ☐ Add requested memorial plaque.

The council authorised Cllr Wilson to make arrangements to contract the removal and subsequent disposal of picnic benches from the Millennium garden, which are concreted into the ground, to a value of £300.00.

14. Neighbourhood Plan

The neighbourhood plan is progressing well, they will shortly be sending out the surveys.

It is under discussion to have Kelbrook and Sough named as a character area.

15. Correspondence.

Nothing to report.

Date & Time of next full meeting

The next meeting will be held on Wednesday 3rd July 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 10th June 2019

Clerk:

K Jeffreys

SIGNED: 3rd July 2019

Chairman:

C Durance