

**Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 4th December 2019 at 7.00pm
in Kelbrook and Sough Village Hall**

1. Welcome

The Chairman: Cllr. Durance welcomed all to the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Durance, G Wilson, P Maskell, R Carroll, M Goulthorp. K Jeffreys as Clerk.

3. Declarations of Interest/s

K Jeffreys – payment under finance.

4. Public

No members of the public present.

5. Planning

Applications

None

Delegated List

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

6. Police business

K Jeffreys to report the abandoned car on the roundabout in Kelbrook.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 6th November at 7.00pm.

Proposed GW

Seconded PM

Unanimous: that these minutes are accepted and approved as above.

The minutes will be signed on the final page and initialled on all other pages by Cllr Durance

Resolved: That the clerk enter these into the permanent record of full council

8. Update of ongoing issues from previous minutes

A meeting is to be arranged between Kelbrook and Sough Parish Council and Earby Town Council to discuss the contributions and ownership of Sough Park.

9. Update of issues from any other meetings attended

Nothing to report.

10. Finance

- a. Noted: Report of expenditure to date.
- b. First consideration of draft budget 2020/21 – This was discussed in detail and amendments will be made to be presented to Council at the January meeting.
- c. Noted: VAT reclaim submitted to October 2019, total reclaimed £843.47.

To consider approve or otherwise the following:

Bills presented for payment:

Chq No	Payee	Details	Amount £ VAT Inc	VAT
22165	K Jeffreys	November Salary, including holiday hours x 7.	£218.51	£0
22166	HMRC	PAYE	£43.70	£0
22167	Malcolm Baines	Christmas lights	£1509.29	£251.55
22168	Debbie Richardson	Neighbourhood plan expenses	£84.10	£0
22169	C Elley	Lengths man fees Oct / Nov	£140.87	£0

Proposed GW
Seconded PM
Unanimous

11. Communication

Nothing to report.

12. Play Area

Nothing to report.

13. Lengths man Report

C Durance presented Council with the plan of work for 2019. This was discussed in detail with many items either already complete or under way.

14. Neighbourhood Plan

The open meeting was successful with a number of residents in attendance and showing interest. The heritage audit is currently under way.

15. Correspondence.

Nothing to report.

Date & Time of next full meeting

The next meeting will be held on Wednesday 8th January 2020 at 7.00pm in Kelbrook Village Hall.

DATED: 5th December 2019

Clerk:

K Jeffreys

SIGNED: 8th January 2020

Chairman:

C Durance