

# **Kelbrook and Sough Parish Council**

Chairman: C Durance

Clerk: K Jeffreys

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**SUMMONS to a meeting of Kelbrook and Sough Parish Council to be held on Wednesday 7<sup>th</sup> August 2019 at 7.00pm in Kelbrook and Sough Village Hall**

## **AGENDA**

### **1. Welcome**

The Chairman Cllr. Durance welcomes all to the meeting.

### **2. Attendance, Apologies and Non-Attendance**

To record, accept or otherwise, attendance, apologies for absence and non-attendance.

### **3. Declarations of Interest/s**

Members are reminded of the legal requirements concerning the declaration of interests:

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

### **4. Public**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes. Any questions for council to be sent via post/email to the clerk a week before the meeting please.

### **5. Planning**

#### **Applications**

1.

#### **19/0438/ADV**

Lancashire County Council

Roundabout At The Junction With Barnoldswick Road Colne Road Kelbrook Lancashire

Advertisement Consent: Display 3 non-illuminated sponsorship acknowledgement signs.

08.07.2019

E:390069

N:444529

Mr Christian Barton

2.

Town & Country Planning Act

Re: Alleged unauthorised operation of stone merchant business.

Location: St Marys Vicarage Vicarage Road Kelbrook

Case Ref: PLE/19/0667

#### **Delegated List**

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

## **6. Police business**

To report on and forward any issues of concern to the local police team.

## **7. Minutes**

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 3<sup>rd</sup> July at 7.00pm.

## **8. Update of ongoing issues from previous minutes**

Verbal update from clerk & councillors on any issues ongoing from previous minutes.

## **9. Update of issues from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

## **10. Finance**

**To consider approve or otherwise the following:** Bills presented for payment:

<b><u>Chq No</u></b>	<b><u>Payee</u></b>	<b><u>Details</u></b>	<b><u>Amount £ VAT</u></b> <b><u>Inc</u></b>	<b><u>VAT</u></b>
22129	K Jeffreys	July Salary	£141.19	£0
22141	D Porter	Reissued Cheque	£1165.00	£0
22142	K Jeffreys	Reimbursement of stamps and stationery	£37.55	£0
22143	Yorkshire Internal Audit Services	Internal Audit fees	£275.00	£0

## **11. Communication**

Standing item.

## **12. Play Area**

1. Repairs

## **13. Lengths man Report**

1. Work programme.
2. Bee Garden.
3. Benches.

## **14. Neighbourhood Plan**

Standing item.

## **15. Millennium Garden**

Council to be made aware of the notification from G Berry that the final date for removal of our property is 31 August 2019.

**16. Draft Public Spaces Protection Order for Consultation**

Council to make comments to be submitted prior to the deadline of the 9<sup>th</sup> of August.

**17. Police and Crime Commissioner (PCC) New Volunteer Role for Parish and Town Councils**

Council to discuss if they intend to take part in the scheme.

**18. Dedication plaque requests**

Council to acknowledge and approve the requests for two dedication plaques for John Crabtree and John Wilson, the plaques are to be supplied by the families and placed on the benches in the bee garden.

**19. Swimming lesson sponsorship**

Council to discuss and decide upon the donation of £120.00 to Pendle Leisure Trust to support free swimming classes for local children in the school holidays.

**20. Correspondence.**

Any correspondence will have been circulated to all councillors prior to the meeting. Any recently received will be held by the Clerk.

**Date & Time of next full meeting**

The next meeting will be held on Wednesday 4<sup>th</sup> September 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 31<sup>st</sup> July 2019

Clerk: K Jeffreys