

Kelbrook and Sough Parish Council

Chairman: C Durance Clerk: Mrs Katie Jeffreys. C/o Kelbrook and Sough Village Hall, Dotcliffe Road,
Kelbrook BB18 6TQ Email: clerk@kelbrookandsoughparishcouncil.org.uk Website:
www.kelbrookandsoughparishcouncil.org.uk

**Minutes of an extra ordinary meeting of KELBROOK AND SOUGH PARISH COUNCIL held on Wednesday 20th
January 2021 at 7:00pm via a remote platform in line with the Coronavirus Act 2020.**

1. Welcome

The Chairman welcomed all to the meeting at 7:00pm.

2. Attendance, Apologies and Non-Attendance

In Attendance: C Durance, G Wilson, P Maskell, K Jeffreys as Clerk.

Absent: R Carroll.

3. Declarations of Interest/s

Payment to K Jeffreys.

4. Public discussion

None.

5. Minutes

Council accept and approve as an accurate representation, the minutes of the previous meeting held on Wednesday 18th November 2020. These will be signed by the Chairman.

Proposed GW

Seconded PM

Unanimous

6. Exclusion of the public and press

None present.

7. Update of ongoing issues from previous minutes

None.

8. Police business

None.

9. Planning: to consider and comment on any planning application received

None

10. Reports from meetings with other organisations

None.

11. Finance

Council approve the payment list, with additions as follows:

- Salterforth nurseries £394.80
- C Elley £275.25

Proposed GW

Seconded PM

Unanimous

12. Budget and Precept 2021-22

Council approve the draft budget and agree that the precept required for 2021-22 is to remain the same as the last financial year (2020-21) at £15250.00. **There will be no increase in the precept this year.**

Proposed CD

Seconded PM

Unanimous

13. Contribution to maintenance of Sough Park

Council discussed the invoice received for the contribution to the maintenance of Sough Park and requested that the Clerk obtains further information before agreeing for it to be paid.

14. Appointment of Internal Auditor

Council delegate authority to the Clerk to appoint an internal auditor for completion of the audit for the 2020-21 financial year.

Proposed GW

Seconded PM

Unanimous

15. Adjustment to frequency of meetings.

Council to bring item back to a future agenda.

16. Correspondence

Council received correspondence regarding the next census.

The meeting closed at 7:42pm.

The next meeting will be held on the 3rd February 2021.

DATED: 21st January 2021

Clerk & RFO: K. Jeffreys

SIGNED:

Chairman: